

**Jefferson County Health Alliance
Center Work in the Community Action Team**

February 10, 2021, 1:00 - 2:00
Microsoft Teams

**MEETING
Notes**

Meeting Objectives:

- Develop an outline of the agenda
- Decide on graphic artist

Center in the Community Action Team Overview:

- **Action Team Purpose:** Create conditions for community voice to be equal in decision making
- **Objective 1:** Expand capacity among Alliance partners to connect with community in meaningful ways
 - **Activity 1:** By March 8, 2021, Implement a successful community inclusion conversation among active partners of the Alliance to explore ways to authentically connect with community and identify what to do next
 - Authentic connection will be defined at the event by participants and with guidance from Vital Village.
 - Next steps will be further defined pre-meeting with Vital Village.

Participants: Paulina Erices, Kelsey Campbell, Kim Massey, Rachel Cohen, Kelly Kast, Marika Sitz	
Time	Activity
	<p>Welcome and Shout outs</p> <ul style="list-style-type: none"> - Welcome to Marika
	<p>Alliance updates</p> <ul style="list-style-type: none"> - The Alliance is currently finalizing a community member compensation policy that the steering committee voted to support on 2/8/2021. Kelly will forward a draft of the document to the group. She is working to finalize the document in the coming days.
	<p>Recap of Tuesday's meeting with Esther, Georgina and Cynthia</p> <ul style="list-style-type: none"> - Next Tuesday from 11 to 12. Kim will send Zoom invite. Kelly will set standing meetings there after. - Integrated interpretation and translation requires coordination, time, equity and intentionality (currently county has no system, but something we would like to put together.) Kelly will begin to set up protocols and share with this group.
	<p>Create outline of meeting agenda (outline on next page)</p> <ul style="list-style-type: none"> - Agreed to work on the Agenda over the next week. - Suggested asking Ronda if she'd be willing to offer a general ideas for the flow of the meeting. - Suggested inviting Arlosoul to also weigh in on the agenda.
	<p>Flush out outline of possible community inclusion next steps for the Alliance</p> <ul style="list-style-type: none"> - Agreed that with the short timeline for the March meeting, the group would commit to developing a longer-term plan following the March 8 event.
	<p>Graphic recorder decisions</p> <ul style="list-style-type: none"> - Invite Arlosoul to set up the agenda with Vital Village

	<ul style="list-style-type: none"> - Kelly will invite Arlosoul to March 8th learning session to provide visual notes. - Following the learning session the Action Team will explore opportunities to work with Arlosout throughout the year.
5	<p>Next meeting topics:</p> <ul style="list-style-type: none"> - Begin reviewing agenda outline with full group (inclusive of Esther, Georgina and Cynthia)
0	<p>Planning for the March 8 Training - Key actions and who's doing what</p> <ul style="list-style-type: none"> - Set planning meetings for every 2 weeks - Complete - Schedule check-in meetings with Renee and her team. - Complete - Involve a group of community members - Complete. Scheduled for 2/9 at 9:15 - Invitations and save the date, with 2.5 hour windows. - Complete - Invitee list - Action Teams and committee members invited. Additional interested folks are Food Policy Council, CFF, DEI lead at Jeffco - Complete - Develop agenda and timeline for the day - Alongside Vital Village - Hire graphic recorder <ul style="list-style-type: none"> - Paulina will save the date with Chris from Arlosoul (https://arlosoul.com). - Chris will also be invited to join an upcoming planning call to discuss the services that Arlosoul could offer the Alliance and this action team more broadly. - Set up registration - TBD - Find facilitators for breakout meetings - TBD - Identify community representative speakers - TBD - Create handout for folks to start conversations with their organizations
<p>How'd the meeting go? After the meeting ends, please provide anonymous feedback at: https://forms.office.com/Pages/ResponsePage.aspx?id=h-zoe8maak6RQd75YxxD6jtxurJYSWNIpVHZCMuIjgNUNTFPUVJBUzg1VE01Q1gyREIOMk85T1RUTC4u</p>	

DEVELOPING March 8 AGENDA

<p>Jefferson County Health Alliance Community Inclusion Learning Session March 8, 2021, 1:30 - 4:00 Zoom</p>	<p>AGENDA DRAFT</p>
<p>Purpose: Implement a successful community inclusion conversation among active partners of the Alliance to explore ways to authentically connect with community and identify what to do next.</p>	
<p>Experiential aim: The session will generate excitement for community inclusion, connection among participants; confidence and humility; and trust in the Alliance as a safe space to make mistakes and learn</p>	
<p>Meeting Objectives:</p> <ul style="list-style-type: none"> • Create shared understanding of what authentic community connection is, including its importance • Understand ways to and not to engage with community • Identify next steps for individuals, action teams and the Alliance overall 	

<p>Participants: As of 2/8/21, 24 people have accepted the meeting, 3 have tentatively accepted, 19 have not responded</p>		
Time	Activity	Lead
1:30	Welcome	
2:45	Break	
3:45		

Review from previous meetings:

Our vision of success

<p>Participants:</p> <ul style="list-style-type: none"> -are excited about the opportunity to learn more from the community -are aware that community engagement isn't happening now -have a renewed commitment to make it real/actually happen -have tangible steps to engage with community in their action teams/committee -have a chance to reflect individually about themselves and their organizations -begin to think about opportunities in their own organizations -have a guide/resource/handout to start these conversations in other spheres -identify recommendations to make the Alliance more participatory <p>The Training:</p> <ul style="list-style-type: none"> -concludes with a graphic recording/image of the meeting -includes small and large group work

Current reality

Team's Strengths	Training Benefits
-	<ul style="list-style-type: none"> -Opportunity to understand why community is such a great thing to add up the benefits. -Recognition there is another layer in organizations. -People can see this as an opportunity for growth. -People can recognize their feelings related to giving up power -People can recognize who else from their organizations could be on board.
Team's Weaknesses	Training Dangers
-	<ul style="list-style-type: none"> -Participant defensiveness -Feeling of beaten over the head or not doing their job correctly. -Training could confirm for you that this process is messy, not efficient, non-linear (<ul style="list-style-type: none"> -Retaliation against community members for voicing concerns (so be thoughtful on delivery) -People will feel they've checked a box -Participants may be concerned with giving up power -Top levels of organizations might not be on board.

