

**Jefferson County Health Alliance  
Center Work in the Community Action Team**

January 27, 2021, 1:00 - 2:00  
Microsoft Teams

**MEETING  
NOTES**

**Meeting Objectives:**

- Determine key actions for the training
- Develop a meeting outline

**Center in the Community Action Team Overview:**

- **Action Team Purpose:** Create conditions for community voice to be equal in decision making
- **Objective 1:** Expand capacity among Alliance partners to connect with community in meaningful ways
  - **Activity 1:** By March 8, 2021, Implement a successful community inclusion conversation among active partners of the Alliance to explore ways to authentically connect with community and identify what to do next
    - Authentic connection will be defined at the event by participants and with guidance from Vital Village.
    - Next steps will be further defined pre-meeting with Vital Village.

<b>Participants:</b>	
<b>Time</b>	<b>Activity</b>
<b>5</b>	<b>Welcome</b> <ul style="list-style-type: none"> <li>- Kelsey had to join a different meeting today.</li> </ul>
<b>10</b>	<b>Alliance updates</b> <ul style="list-style-type: none"> <li>- Steering Committee expansion; Alliance on-boarding</li> <li>- Compensation for community members</li> <li>- Meeting feedback:  <a href="https://forms.office.com/Pages/ResponsePage.aspx?id=h-zoe8maak6RQd75YxxD6jtxurJYSWNIpVHZCMuIjgNUNTFPUVJBUzg1VE01Q1gyREIOMk85T1RUTC4u">https://forms.office.com/Pages/ResponsePage.aspx?id=h-zoe8maak6RQd75YxxD6jtxurJYSWNIpVHZCMuIjgNUNTFPUVJBUzg1VE01Q1gyREIOMk85T1RUTC4u</a> </li> </ul>
<b>10</b>	<b>Agenda bones</b> <p><b>What do you want them to know? How do you want them to be different? Or behave differently?</b></p> <ul style="list-style-type: none"> <li>- Leaves with a more concrete sense of what community voice brings to the process that we can't bring on our own ad institutional partners.</li> <li>- Awareness of the importance</li> <li>- How to bring community might be - the more practical this can be the better people will feel.</li> <li>- What are some of the blind spots with their internal focus. What not to do/tolkenism</li> <li>- Leave feeling they want to engage with, work through, and try.</li> <li>- Leave feeling confident</li> <li>- Realization there is knowledge to develop. Create space to make mistakes. And safety form.</li> </ul>

	<ul style="list-style-type: none"> <li>- Value community members bring that is not the formal value you might get from institutions.</li> <li>- Rethink the list. How are you honoring and uplifting the humanity</li> </ul> <p><b>For the 2/9 meeting with community members - Cynthia, Esther and Georgina</b></p> <ul style="list-style-type: none"> <li>- Agreed to press Alliance for honorarium our community members.</li> <li>- Agreed to keep the meeting informal as a meet and greet <ul style="list-style-type: none"> <li>- Get to know each other as individuals</li> <li>- Discuss the event</li> <li>- If time learn what worked and what didn't form participating in community planning projects</li> </ul> </li> <li>- Kelly will arrange interpretation through Community Language Coop</li> <li>- Agreed to wait to create draft March 8th agenda until after this meeting on the 9th.</li> </ul>
<p><b>10</b></p>	<p><b>Planning for the March 8 Training - Key actions and who's doing what</b></p> <ul style="list-style-type: none"> <li>- Set planning meetings for every 2 weeks - <a href="#">Complete</a></li> <li>- Schedule check-in meetings with Renee and her team. - <a href="#">Complete</a></li> <li>- Involve a group of community members - <a href="#">Complete. Scheduled for 2/9 at 9:15</a></li> <li>- Invitations and save the date, with 2.5 hour windows. - <a href="#">Complete</a></li> <li>- Invitee list - Action Teams and committee members invited. Additional interested folks are Food Policy Council, CFF, DEI lead at Jeffco - <a href="#">Complete</a></li> <li>- Set up registration - TBD</li> <li>- Develop agenda and timeline for the day - Alongside Vital Village</li> <li>- Find facilitators for breakout meetings - TBD</li> <li>- Identify community representative speakers - TBD</li> <li>- Create handout for folks to start conversations with their organizations</li> <li>- Hire graphic recorder <ul style="list-style-type: none"> <li>- <a href="#">Paulina will save the date with Chris from Arlosoul (https://arlosoul.com).</a></li> <li>- <a href="#">Chris will also be invited to join an upcoming planning call to discuss the services that Arlosoul could offer the Alliance and this action team more broadly.</a></li> </ul> </li> </ul>
<p><b>10</b></p>	<p><b>Next meeting topics:</b></p> <ul style="list-style-type: none"> <li>- Develop a draft agenda with Ronda.</li> </ul>

**Review:**

**Our vision of success**

Participants:

- are excited about the opportunity to learn more from the community
- are aware that community engagement isn't happening now
- have a renewed commitment to make it real/actually happen
- have tangible steps to engage with community in their action teams/committee
- have a chance to reflect individually about themselves and their organizations
- begin to think about opportunities in their own organizations
- have a guide/resource/handout to start these conversations in other spheres
- identify recommendations to make the Alliance more participatory

The Training:

- concludes with a graphic recording/image of the meeting
- includes small and large group work

**Current reality**

Team's Strengths	Training Benefits
-	-Opportunity to understand why community is such a great thing to add up the benefits. -Recognition there is another layer in organizations. -People can see this as an opportunity for growth. -People can recognize their feelings related to giving up power -People can recognize who else from their organizations could be on board.
Team's Weaknesses	Training Dangers

-	<ul style="list-style-type: none"><li>-Participant defensiveness</li><li>-Feeling of beaten over the head or not doing their job correctly.</li><li>-Training could confirm for you that this process is messy, not efficient, non-linear (</li><li>-Retaliation against community members for voicing concerns (so be thoughtful on delivery)</li><li>-People will feel they've checked a box</li><li>-Participants may be concerned with giving up power</li><li>-Top levels of organizations might not be on board.</li></ul>
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