

**Jefferson County Health Alliance
Steering Committee**

August 10, 2020 1:30-3:30pm
WebEx

Notes

Meeting Objectives:

- Approve Goals, Objectives, Activities and Performance Measures for the CFF funding request
- Identify potential budget components

Don, Sophie, Kiara, Mary Berg, Heather Dolan, Margaret

Time	Activity	Lead
1:30-1:45	Welcome	Margaret
1:45-2:05	Vote on Goals and Objectives	Kelly
2:05-3:05	Review and vote on activities and performance measures by objectives	Planning/Kelly
3:05-3:15	Updates <ul style="list-style-type: none"> - CFF - Signal – RFA for covid -related responses (signalbhn.org) - 	All
3:15-3:25	Review next steps <ul style="list-style-type: none"> • August 17th – Kelly will incorporate the approved goals, objectives, activities, performance measures into our funding proposal and send final draft document to Steering Committee for review and comment • August 31st – Steering Committee comments to Kelly • August 31st – Letters of support due to Kelly • Sept 4th – Kelly will send draft budget to Steering Committee (please send comments and questions ahead of steering committee meeting) • Sept 14th – Steering Committee review and approval of budget • Sept 15th – Submit funding application to CFF 	Kelly
Business updates and reminders	<ul style="list-style-type: none"> • Be on the look-out for the Community Learning Model Rubric via survey for you to complete by August 31st • All Action Teams have had at least one meeting and are organizing their next steps. Kelly and Rachel are developing cross-action team communication that will be sent out by next week. • Next meeting: September 14, 2020 from 1:30 to 3:30, WebEx 	