

**Jefferson County Health Alliance
Center Work in the Community Action Team**

January 13, 2021, 1:00 - 2:00
Microsoft Teams

**MEETING
NOTES**

Meeting Objectives:

- Determine key actions for the training
- Develop a meeting outline

Center in the Community Action Team Overview:

- **Action Team Purpose:** Create conditions for community voice to be equal in decision making
- **Objective 1:** Expand capacity among Alliance partners to connect with community in meaningful ways
 - **Activity 1:** By March 8, 2021, implement a successful community inclusion conversation among active partners of the Alliance to explore ways to authentically connect with community and identify what to do next

Participants: Chuck Ault, Kelsey Campbell, Paulina Erices, Kim Massey, Kelly Kast	
Time	Activity
5	Welcome
10	<p>Alliance updates</p> <ul style="list-style-type: none"> - Steering Committee expansion; Alliance on-boarding - Compensation for community members - Meeting feedback: https://forms.office.com/Pages/ResponsePage.aspx?id=h-zoe8maak6RQd75YxxD6jtxurJYSWNIpVHZCMuIjgNUNTFPuvJBUzg1VE01Q1gyREIOMk85T1RUTC4u
10	<p>Clarified our purpose statement to: Implement a successful community inclusion conversation among active partners of the Alliance to explore ways to authentically connect with community and identify what to do next</p> <ul style="list-style-type: none"> - Authentic connection will be defined at the event by participants and with guidance from Vital Village. - Next steps will be further defined pre-meeting with Vital Village.
10	<p>Planning for the March 8 Training - Key actions and who's doing what</p> <ul style="list-style-type: none"> - Set planning meetings for every 2 weeks - Complete - Schedule check-in meetings with Renee and her team. - Planned for 1/27. Kelly will reach out to Dr. Renee a second time to confirm. - Invitations and save the date, with 2.5 hour windows. - Kelly will draft save the date language for the group to edit. She will also share with Dr. Renee. - Invitee list (Action Team and Committee members, Community First Foundation participants, folks who participated February community meeting who want to engage in the action teams)

	<ul style="list-style-type: none"> - Involve a group of community members - Kim and Paulina identified two folks who are interested in helping plan the meeting, but have limited time. Kim will reach out about their availability. To respect their time, we will invite to the planning meeting following the first one with Dr. Renee, though they are welcome to attend as many as they way. A separate Alliance workgroup is striving to create a community compensation policy by February. - Set up registration - TBD - Develop agenda and timeline for the day - Alongside Vital Village - Find facilitators for breakout meetings - TBD - Identify community representative speakers - TBD - Create handout for folks to start conversations with their organizations - Hire graphic recorder <ul style="list-style-type: none"> - Paulina will save the date with Chris from Arlosoul (https://arlosoul.com). - Chris will also be invited to join an upcoming planning call to discuss the services that Arlosoul could offer the Alliance and this action team more broadly.
<p>10</p>	<p>Next meeting topics:</p> <ul style="list-style-type: none"> - Begin developing an agenda with Vital Village.

Review:

Our vision of success

<p>Participants:</p> <ul style="list-style-type: none"> -are excited about the opportunity to learn more from the community -are aware that community engagement isn't happening now -have a renewed commitment to make it real/actually happen -have tangible steps to engage with community in their action teams/committee -have a chance to reflect individually about themselves and their organizations -begin to think about opportunities in their own organizations -have a guide/resource/handout to start these conversations in other spheres -identify recommendations to make the Alliance more participatory <p>The Training:</p> <ul style="list-style-type: none"> -concludes with a graphic recording/image of the meeting -includes small and large group work

Current reality

Team's Strengths	Training Benefits
-	<ul style="list-style-type: none"> -Opportunity to understand why community is such a great thing to add up the benefits. -Recognition there is another layer in organizations. -People can see this as an opportunity for growth. -People can recognize their feelings related to giving up power -People can recognize who else from their organizations could be on board.
Team's Weaknesses	Training Dangers
-	<ul style="list-style-type: none"> -Participant defensiveness -Feeling of beaten over the head or not doing their job correctly. -Training could confirm for you that this process is messy, not efficient, non-linear (<ul style="list-style-type: none"> -Retaliation against community members for voicing concerns (so be thoughtful on delivery) -People will feel they've checked a box -Participants may be concerned with giving up power -Top levels of organizations might not be on board.

DEVELOPING AGENDA

Title: Community Inclusion Training for Active Partners of the Jefferson County Health Alliance

Purpose: Implement a successful community inclusion conversation among active partners of the Alliance to explore ways to authentically connect with community and identify what to do next

Experiential aim: The training will generate excitement and connection among participants

Objectives:

1. Shared understanding of what authentic connection is
2. Identify next steps for individuals, action teams and the Alliance overall

Speaker: Vital Village Network