

**Jefferson County Health Alliance
Center Work in the Community Action Team**

December 16, 2020, 1:00 - 2:00

Microsoft Teams

**MEETING
AGENDA**

Meeting Objectives:

- Agree on image of success
- Determine key actions for the training

Action Team general purpose: Create conditions for community voice to be equal in decision-making in the Alliance and within partner organizations.

Participants: Chuck Ault, Kimberly Massey, Kelsey Campbell, Paulina Erices
Facilitator: Kelly Kast

Alliance updates

- Steering Committee expansion (see Governance Charter)
- Compensation for community members
 - The Alliance is creating a policy and procedure for reimbursing community members for their participation in the Alliance and would like one or two communities to be involved with the small group creating the policy.
 - Action: Kim will work with Paulina to identify a couple individuals who have had experience working with organizations and have been compensated in some way for their contribution.

Planning for the March 8 Training

- **Objective:** Build capacity of people involved in the Alliance to create space to explore ways to connect with community in meaningful ways.
- **Audience:** Action team and committee members, including Community First Foundation and people newly engaging with the action teams
- **When:** March 8th at 1:30 to (3:30?)
- **Keynote:** Dr. Renee Boynton-Jarrett or colleague
 - Kelly forward email to the rest of the group.
 - Opportunity to work with colleagues to help facilitate

Our vision of success

Participants:

- are excited about the opportunity to learn more from the community
- are aware that community engagement isn't happening now
- have a renewed commitment to make it real/actually happen
- have tangible steps to engage with community in their action teams/committee
- have a chance to reflect individually about themselves and their organizations
- begin to think about opportunities in their own organizations
- have a guide/resource/handout to start these conversations in other spheres
- identify recommendations to make the Alliance more participatory

The Training:

- concludes with a graphic recording/image of the meeting
- includes small and large group work

Current reality:

Teams Strengths	Training benefits
-	<ul style="list-style-type: none">-Opportunity to understand why community is such a great thing to add up the benefits.-Recognition there is another layer in organizations.-People can see this as an opportunity for growth.-People can recognize their feelings related to giving up power-People can recognize who else from their organizations could be on board.
Teams Weaknesses	Training Dangers
-	<ul style="list-style-type: none">-Participant defensiveness-Feeling beaten-over-the-head or not doing their job correctly.-Training could confirm for you that this process is messy, not efficient, non-linear-Retaliation against community members for voicing concerns (so be thoughtful on delivery)-People will feel they've checked a box -Participants may be concerned with giving up power-Top levels of organizations might not be on board.

Key Actions

1. Set planning meetings for every 2 weeks
2. Schedule check-in meetings with Renee and her team.
3. Invitations and save the date
4. Invitee list (Action Team and Committee members, Community First Foundation participants, folks who participated February community meeting who want to engage in the action teams)
5. Involve a group of community members
6. Set up registration
7. Develop agenda and timeline for the day
8. Find facilitators for breakout meetings
9. Identify community representative speakers
10. Create handout for folks to start conversations with their organizations
11. Hire graphic recorder

Next steps:

- Kelly will schedule bi-weekly planning meetings beginning in January
- Kelly will draft save the date and, when approved, send to Alliance champions (action team and committee participants)
- Kelly will reintroduce the Alliance to participants from the February community meeting and invite participation to action teams. If we have any volunteers, they will be invited to the training.
- Paulina and Kim will consider community members who would be interested and have insight into advising on the content of the training agenda. If a person speaks a language other than English, the Alliance will provide an interpreter.
- Kim will work with Paulina to identify possible community members to help create a policy and procedure for reimbursing members for their participation with the Alliance.