East5ide Unified|Unido Governance and Finance Committee

<https://zoom.us/j/979671880>   
Number: 669-900-6833 code: 979671880#

Voradel, Jason, Jodi, Emily, Benzel (missing LeVar)

1. Role and function of this team – repeating, clarifying and confirming
   1. Purpose
      1. Ensure productive governance structure
      2. Monitor budget and advise on gaps, questions, changes
      3. Other?
   2. Comments
      1. This is ok if there are more people involved
      2. This is a group of 3-5 people monitoring, doing deep thinking about the budget and work, and reporting to the larger group to recommend and advise
      3. Is there a partnerships action team?
2. Who else should we invite to be part of Governance/Finance team?
   1. Louisa from DPS
3. Reflect on council agenda/flow from January – first month we started standard structure!
4. Budget
   1. General process
      1. We receive budget to actuals every month around the 15th of the following month
      2. Q1 review is hard to see what is happening, Q2 begin to get a sense, Q3 begin to see what we need to do to spend down or if we need to do a carry forward
      3. Comments
         1. Its hard to follow numbers right now without knowing what we are doing yet
         2. We have to commit to doing things in this grant period and using funds – this group is to see funds and help the council meetings see what is available, push the question around using the $ and encourage action teams to connect and allot funds to their work
   2. YR 1 July – Dec
   3. YR 1 Jan – Jun estimates, line item adjustments, and carry-forward request
      1. We can easily move $ around within line items
      2. Circle back with this group in early March
   4. YR 2 plan – reconfirm values
      1. At next week’s council meeting, action teams will need to gather to talk through key activities for yr2 and associated resources
      2. Also in yr2 is $ for interns – could be paid thru canopy, or contracts for paid internships in existing orgs in the community
         1. Intended to support communications and evaluation
5. Identify key areas for discussion and when/how to have them
   1. Stipends – when and how get paid
   2. Begin to frame the conversation to happen at retreat
   3. Comments
      1. Tough – sense of valuing peoples time which is critical
6. Next meeting – in March?  Review carry-forward request and Yr2 budget questions
   1. Frequency based off of how often the accountants do the budget to actuals and the grant