

Jefferson County Health Alliance Steering Committee July 13, 2020 1:30-3:30pm WebEx	NOTES

Attendees: Chuck Ault, Don Bechtold, Mary Berg, Monica Buhlig, Heather Dolan, Jessica Dunbar, Margaret Huffman, Mark Johnson, Sophie Thomas, Ben Wiederholt, Rachel Cohen, Kelly Kast		
Time	Activity	Lead
1:30-1:45	Welcome: What are the stand out attributes of LiveWell San Diego? <ul style="list-style-type: none"> - Broad-based community and looked at issues as a community-wide (not a specific age or area), especially residents - Apolitical (lies outside politics) - Health is beyond physical health - Excited about dashboard/interactive website - Well-known in community - Leadership development among residents to prepare participation to assure equal voice - An organization that people want to join 	Chuck
1:45-2:10	Action Team Next Steps <ul style="list-style-type: none"> - Introductions to Rachel Cohen - The Governance Committee will reconvene to define the relationship between the Steering Committee and Action Teams - Action Team updates are below. Progress can be found on our Civic Network site as they become available (https://www.civicnetwork.io/network/jefferson-county-health-alliance). 	Kelly
2:10-3:10	Preparation for the funding request <ul style="list-style-type: none"> - Our 5-year funding request will be reviewed by the Community Impact Committee of the Community First Foundation on October 1st. We will submit the request to CFF on August 28th. - The group requested Steering Committee approval of the Goals, Objectives, Activities, Performance Measures, and Budget. - Group discussed the overarching 5-year goals and objectives (draft concepts below). Kelly will revise these with the Planning Committee and send out final versions for Steering Committee for approval. - See below for details. 	Planning/Kelly
3:10-3:25	Alliance Endorsements - Tabled	Monica
3:25-3:30	Business <ul style="list-style-type: none"> - Next meeting: August 10, 2020 from 1:30 to 3:30, WebEx 	

Attachments

Action Team Update: Initial planning meetings of the five action teams were scheduled to agree on overall purpose of the group and next steps.

Action Team	Meeting Date	Objective	Next step(s)	Facilitator/Interested Participants
Center Work in the Community	7/10/2020	Considering creating conditions in which community voice is equal in decision-making	Background research; Create shared Google folder; Follow-up meeting on 7/17/2020 at 11:30	Kelly/ Chuck Ault, Paulina Erices, Gabriel Guillaume, Michael Miller
Build a Culture of Connection	7/9/2020	Define "connected community"	Background research; Create shared Google folder; Interview key "connectors" in August, followed by an action team launch possibly in September	Kelly/ Reg Cox, Robyn Lupa, Ben Wiederholt (TBD), Fran Taffer
Website/ Technology	Upcoming (7/17/2020)	TBD	TBD Note: There is movement in the development of a Social Health Information Exchange in the metro area	Kelly/ Ben Wiederholt (TBD), Fran Taffer, Margaret Huffman (TBD)
Needs Assessments and planning	7/7/2020	TBD	Reschedule meeting with increased perspectives and people.	Rachel/ Cynthia Farrar (TBD), Jessica Dunbar, Katie Haas, Laurie Walowitz
Collaborative Funding	7/9/2020	TBD	Schedule another meeting for additional exploration and discussion.	Rachel/ Fran Taffer, Mary Margaret Fouse-Bishop, Noah Antencio, Gabrielle Guillaume, Heather Dolan

Funding timeline:

Date	Activity
July 13, 2020	JCHA Steering meeting
August 10, 2020	JCHA Steering meeting
August 14, 2020	JCHA Review
~Aug 28, 2020	Draft proposal to Noah for initial review
~Sept 11, 2020	Final proposal submission
October 1, 2020	Present to the CIC
November 2020	Present to the Board
December 2020	Award

Funding Decision Items:

Decision item	Lead	Type of Approval (steering, planning, review only, none)
2019-2020 Near-final report	Kelly	Review
Descriptive narrative (background, issues to be addressed, collaboration, governance)	Kelly	Review
Goals and objectives	Kelly will draft with Planning Committee	Formal approval via email
Activities		Formal approval via email or Aug mtg
Evaluation		Formal approval via email or Aug mtg
Budget - Personnel	Staffing committee	Formal approval during August
Budget – other (program costs, contracts, travel, training)	Kelly will draft with Planning Committee	Formal approval during August
Budget - Fiscal agent (indirect)	n/a	Organizations will send their vote by email to Kelly

Goals and Objectives:



Goal/Objective	Source	Lead	Comments/Activities/Measures
G1: People and organizations are well-connected in a caring, supportive community (connection)	Community		<ul style="list-style-type: none"> Measured by indicators Turned into SMART goals
O1: Build a Culture of Connection	Community	Action Team	<ul style="list-style-type: none"> Emerging objective: Define, identify and celebrate, building community connection
O2: Center work in the community	Community	Action Team	<ul style="list-style-type: none"> Emerging objective: Creating conditions for community voice in decision-making
O3: External website	Steering	Action Team	<ul style="list-style-type: none">
O4: Defined, diverse, inclusive, engaged and increased partnership	Steering / Action Team	Steering/ Action Team	<ul style="list-style-type: none"> Community ownership Lots of members Shared understanding of health equity and health disparities

G2: People and organizations work together to improve outcomes and change systems (collaboration)	Community		<ul style="list-style-type: none"> • Measured by increase in annual collaboration scores • Turn into SMART goal
O1: Planning leveraged across multiple organizations	Community / Steering	Action Team	<ul style="list-style-type: none"> • Framework for shared data • Integration of CHIP and organizations' strategic plans • Clear strategies to improve population health • Development of shared vision and priorities across Jeffco
O2: Shared data/ needs assessments	Steering		<ul style="list-style-type: none"> • Integration of CHNA with other organization's needs assessments • Framework for shared data • Emphasis on equity
O3: Collaborative funding	Community	Action Team	•
O4: Internal website	Steering	Action Team	•
O5: Collaboration partners	Steering		•
G3: Organizational infrastructure that supports collective work to assure a connected, thriving community where health and opportunity are possible for all.	Steering		<ul style="list-style-type: none"> • Turn into SMART goal • Ensure the Alliance infrastructure supports health • Strong presence as community support for health • Proven value to the community
O1: Organizational infrastructure	Steering		<ul style="list-style-type: none"> • Staff hired and retained • Physical location • Plan for financial security
O2: Highly engaged workgroups	Steering		•
O3: Specific measurable strategies and outcomes with on-going data collection	Steering		<ul style="list-style-type: none"> • Demonstration of positive/measurable health outcomes • Jeffco knows the needs and responds to the needs of the community
O4: Recognized leader in Jefferson County	Steering		<ul style="list-style-type: none"> • Proven value to the community • Recognized by county leadership • Strong presence/visibility in the community