

**Jefferson County Health Alliance  
Steering Committee**

October 14, 2019, 2:00-3:30pm  
Jefferson County Public Schools, 1829 Denver West Drive, Bldg 27, Golden  
Room: 2A

**NOTES**

Meeting Objectives:

- Approve Civic Canopy scope of work
- Refine vision and results by incorporating community input

<b>Time</b>	<b>Activity</b>	<b>Leadership</b>
	<p><b>Pre-Meeting Dialogue</b> Attendees: Margaret Huffman, Mark Johnson, Rosio Ramirez, Kelly Kast, Bill Fulton, Ageno Otii, Cara Hebert, Sophie Thomas, Julie Wilkin</p> <p>Kelly K. provided a folder that included the following.</p> <ul style="list-style-type: none"> <li>• Launch Map</li> <li>• A Collective Impact Framework</li> <li>• Is Collective Impact Right for you?</li> <li>• Key Timeline Elements 2019-2020 Launch Sequence</li> <li>• Guiding Principles</li> </ul> <p>The group discussed the Alliance, and its relationship with Jeffco Connections and other coalitions and groups working in Jefferson County.</p>	ALL
2:00 – 2:10	<p><b>Introductions</b> Attendees: Margaret Huffman, Mark Johnson, Rosio Ramirez, Cara Hebert, Sophie Thomas, Mary Berg, Lynnae Flora, Julie Wilken, Ben Wiederholt, Glenn Most, Ageno Otii, Bill Fulton, Heather Matthews (via phone), Kelly Kast</p>	Margaret
2:10 – 2:20	<p><b>Approval of Civic Canopy Scope of Work</b> Attachment: Supporting Collective Impact Work in Jefferson County A Proposed Scope of Work SOW Timeline: December 1, 2019-March 31,2020.</p> <p>The contract was approved with minor changes.</p>	Margaret
2:20 – 2:30	<p><b>Forwarding our Common Understanding</b></p> <ul style="list-style-type: none"> <li>• Discussed the Alliance’s relationship with other groups as a collaborative effort rather than a governing one.</li> </ul>	Kelly/Ageno

	<ul style="list-style-type: none"> <li>• Reviewed launch sequence progression.</li> <li>• The group will reconvene the Governance Workgroup to address membership questions. Mark, Cara, Lynnae will continue as part of this workgroup.</li> </ul>	
2:30 – 3:15	<p><b>Review of Community input and themes</b></p> <ul style="list-style-type: none"> <li>• Reviewed participant demographics. See attached.</li> <li>• Reviewed of the following potential result domains <ul style="list-style-type: none"> <li>○ Working Together/ Collaboration- changed to “Working Together”</li> <li>○ Equal Opportunity/ Access- changed to “Equal Opportunity/ Access/ Health Equity”</li> <li>○ Care and Connection- changed to “Building and Supporting Caring, Connected Communities”</li> <li>○ Basic Human Needs Met- changed to “Basic Human Needs Met and Community Influences of Health Addressed”</li> <li>○ Other- <ul style="list-style-type: none"> <li>▪ Natural resources and outdoors</li> <li>▪ Funding as a systemic opportunity/ challenge</li> </ul> </li> </ul> </li> <li>• Agreed to gather community input until October 31<sup>st</sup>.</li> </ul>	Bill/Ageno
3:15 – 3:25	<p><b>Queue up next meeting: Review of Indicators</b></p> <ul style="list-style-type: none"> <li>• Discussed data needs in preparation of indicator selection. We will review the draft vision with test indicators at the next meeting.</li> </ul>	Bill
3:25 - 3:30	<p><b>Wrap Up and Reminders</b></p> <ul style="list-style-type: none"> <li>• Next Meeting: November 11, 2019, 2:00-3:30pm, Stride Community Health Center (details to follow).</li> </ul>	Kelly