

**Jefferson County Health Alliance
Steering Committee**

September 9, 2019, 2:00-3:30pm
Lutheran Medical Center, 8300 W 38th Ave, Wheat Ridge, CO
Room: Spruce-Willow

**MEETING
NOTES**

Meeting Objectives:

- Provide updates on revised JCHA “launch sequence”
- Agree on elements of a JCHA 1-pager for engagement efforts
- Support Alliance members to take next steps with community engagement

Time	Activity	Leadership
2:00 - 2:10	Introductions and personal connections Attendees: Margaret, Laura, Kiara, Rosio, Heather L, Kelly, Bill, Ageno, Sophie, Don, Cara, Heather M, Monica, Chuck, Julie, Mark, Lynnae	Heather L
2:10 - 2:30	Revised Workplan <ul style="list-style-type: none"> - CFF accepted staffing plan and budget - Agreed on revised launch sequence <ul style="list-style-type: none"> ○ Current status in the process is Results and Indicators Phase with key goals to: <ol style="list-style-type: none"> 1. Complete JCHA Description for Community Outreach by 09/2019 2. Complete Community Outreach to inform development of Results/ Indicators 10/2019 3. Use Community Outreach data to develop Results/ Indicators as well as refine JCHA Description 11/2019 - Agreed to extend the January meeting (Turn the Curve) to 3 hrs. - Discussed Civic Canopy contract process <ul style="list-style-type: none"> ○ Planning Team will review Civic Canopy scope of work that Kelly will prepare with Civic Canopy. It will then be discussed at the October Steering Committee meeting for final approval. Contract will move to Board of Health as Public Health is the actual signatory. 	Kelly/ Heather M
2:30 - 3:25	Community Engagement <ul style="list-style-type: none"> - Reviewed conceptual overview - Refined JCHA 1-pager <ul style="list-style-type: none"> ○ Revise to reduce industry focused language, instead include inclusive, general language that is framed as speaking to a person such as “It takes everyone”, “we are all in this together” 	Bill/Ageno

	<ul style="list-style-type: none"> ○ Ageno to develop second draft mission and vision statement for the community input process. - Engagement process call to action <ul style="list-style-type: none"> ○ Agreed to provide choices of questions to ask community members <p>Community Outreach Questions:</p> <ol style="list-style-type: none"> 1. If you could wave a magic wand and turn Jefferson County into the healthiest place it could be, what would that look like? 2. What would the community look like if everyone in it was truly thriving? 3. When you think of the community at its best, what does that look like? 4. What would it look like if our community were thriving? <p>Additional Questions:</p> <ol style="list-style-type: none"> 4. What gets in the way of this vision? 5. What will it take to achieve this vision? 6. Please provide your contact information to stay in the loop with the Jefferson County Health Alliance. <ul style="list-style-type: none"> ○ Briefly discussed which organizations are responsible for reaching which audiences. <ul style="list-style-type: none"> ▪ Heather L/ Monica- Chamber of Commerce ▪ Heather M will create a contact list on which members can commit to engaging different community groups and members. ○ Data entry <ul style="list-style-type: none"> ▪ Committee members asked to enter their data and to discuss with Kelly if help is needed. ▪ Ageno will create a post card template. Kelly to create an online survey/data collection tool. 	
<p>3:25 - 3:30</p>	<p>Housekeeping</p> <ul style="list-style-type: none"> - Next meeting location: Jefferson County Public Schools - November meeting date: TBD - All-In for Community Data National Meeting attendees: 4 attendees 	<p>Kelly</p>