* Action Team Implementation and Outreach

 **Action Team Deliverables:**

* Conduct on-line research on Anchor Institution resources, strategies and best practices; compile by 3/31/19
* Create an Anchor Institution outreach strategy, conduct readiness assessment of AI’s in East Denver, and identify potential AI policy levers by 3/31/19
* Work with ABCD Action Team to co-design and host a community convening, event, meeting to harvest priorities for AI policy levers by 5/30/19
* Create a technical assistance plan to support Anchor Institutions in implementing organizational change by 6/30/19

 **Action Team Purpose:** explore and build an understanding of what Anchor Institution work really is and means, moving from conceptual to concrete, in order to contribute to the field with a focus on the intersects between early childhood, family friendly policies, business development and Anchor Institutions.

 **Vision of Success (by 2021):**

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| **Concrete policy lever change:*** One AI adopted paid family leave policy
* One AI adopted a new family friendly policy
* One AI integrated a local hiring strategy, investing in worker development
* One AI demonstrates marked movement on career opportunities for returning citizens (e.g. previously incarcerated)
 | **Contributions to the field**:* Family friendly concept is embraces as part of AI work
* C-suite is more involved in AI discussions, work
* EU has disseminated, shared what we are learning
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**Anchor Institution Action Team**

 **Measures of Progress: to be quantified**

* Be responsive to community interests, wants and desires for anchor institution work
* Build a shared pool of understanding and knowledge of anchor institution work
* Maximize the momentum and power that comes from learning and exploring together
* Harness the advantage of acting collectively; do something together
* Leverage the assets all anchor institution partners bring and build community awareness of these assets
* Living eu values, principles – including more than our voices, asking for input from other teams

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| **Action** *What Will Be Done?*  | **Who***Who Will Do It?* | **Timeline***By When? (Day/Month)* | **Resources**1. *Resources Available*
2. *Resources Needed (ex: money, people, etc.)*
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| Step 1: Convene AI Action Team | Chuck and Kellie | October 2018Checkmark | A. Calendaring support from DPHB. Team meeting design and facilitation (Canopy team) |
| Step 2: Define Purpose and approach to AI research | AI Action Team | October 2018Checkmark | A. Denver AI Network (including member survey on FFP), Denver Foundation, Democracy Collaborative, Casey,  |
| Step 3: identify potential Anchor Institutions/Assess participation and who is present/missing | AI Action Team | CheckmarkNovember 2018Spring 2019Winter 2019Spring 2019 | 1. Extend invitation to Centura, Metro State, DMNS
2. Next: DCPA, Metro Caring. others
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| Step 4: Develop cadence for AI work and Action Team meetings | Kellie, Chuck, Emily | January 2019 | 1. Generally has occurred, not cadence yet
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| Step 5a: Compile Anchor Institution Overview document (e.g. one-pager that describes basics of AIs) | Michelle Sturm | By January 15,2019Checkmark | A. Existing resources and information via Denver Anchor Network, Democracy Collaborative, etc. B. Review at January AI Action Team Meeting |
| Step 5b: Compile an inventory of Anchor Institution resources, strategies and best practices (e.g. 2-3 page document with links for more information) | Michelle Sturm | By January 15, Checkmark2019 | A. Existing resources and information via Denver Anchor Network, Democracy Collaborative, etc. B. Review at January AI Action Team Meeting |
| Step 6: Scan for an AI readiness assessment and identify adaptations needed by applying early childhood and family friendly policy lens | Jodi Drisko | March 2019Checkmark | 1. Democracy Collaborative, Health Links
2. Discuss scan options at January AI Action Team Meeting and determine next steps
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| Step 6a: Disseminate AI readiness assessment, collect baseline | Jodi Drisko | April - May 2019 | 1. Send out survey
2. Have interviews

Share results |
| Step 6b: Compile AI readiness assessment and discuss findings | Jodi Drisko | May - June 2019 | 1. Understand results
2. Implement
 |
| Step 6c: Determine how to manage AI readiness TA Plan | Team | June 2019 | 1. Who do we have, who is interested in what, who else do we need
 |
| Step 12: Implement TA plan, provide individualized TA, offer trainings | Kellie, Chuck, Emily  | July 2019 – June 2020 | 1. See where members are interested
2. See where other council members are interested
 |
| Step 7: Assess hopes, thoughts, and understanding of C-suite around AI work and how they want to be involved (e.g. SWOT analysis, asset mapping) | Kellie, Chuck, Emily | April 2019 | 1. Host meeting with AI folks to dig into why they are showing up, what matters to them
2. Understand what each AI is already up to that is AI work
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| Step 10: Coordinate with Movement Makers Action Team to design and host a community meeting/event to generate ideas, focus for Anchor Institution policy strategies | Chuck, Kellie, Emily, Movement Makers | April - June 2019 | Initial Steps have occurred |
| Step 15: Identify routines for connecting to greater East5ide network, and specifically wrap in council members, other action teams | Emily, Kellie, Chuck | Ongoing, Initial by June 2019 | 1. Determine interested
2. Invite
3. Make meetings available
4. Invite
 |
| Step 14: Compile policy levers anchor institutions are pursing and how they relate to community priorities into a written report |  | March – June 2020 |  |
| Step 13: Identify initial policy levers each anchor institution will pursue |  | October 2019 – March 2020 |  |

Who do you need to recruit to help accomplish the goal?

* Work with Movement Makers Action Team to design and host community event/meeting to inform AI strategie
* Denver Performing Arts Center
* Denver Health and Hospital Authority- Kimberly Tompsen
* National Western Complex
* Community Based Anchors – businnes, small orgs

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| **Who is already involved** |
| **Last Name** | **First Name** | **Organization** | **email** |
| Owusu | Amma | Denver Public Health  | owusuamma92@gmail.com  |
| Scheideler | Angela | Denver Museum of Nature & Science | Angela.Scheideler@dmns.org |
| Aube | Caila | East5ide Unified Unido | caila.aube@gmail.com |
| Jackson | Christymarie | DPH | Christymarie.Jackson@dhha.org |
| Ault | Chuck | SCL Health | Chuck.Ault@sclhs.net |
| Zavala | Deyanira | Mile High Connects | dzavala@denverfoundation.org |
| Parmelee | Elizabeth | Metropolitan State Denver | eparmel1@msudenver.edu |
| Holcomb | Emily | The Civic Canopy | emily@civiccanopy.org |
| Nielsen | Heather | Denver Art Museum | HNielsen@denverartmuseum.org |
| Moreland | Jennifer | DPH | Jennifer.Moreland@dhha.org |
| Hardin | Jodi | The Civic Canopy | jodi@civiccanopy.org |
| Teter | Kellie | DPH | Kellie.teter@dhha.org |
| Mahoney | Kristina | Denver Art Museum | kmahoney@denverartmuseum.org |
| Delmonico | Laurel | Director of Administration at Denver Department of Public Health & Environment | Laurel.Delmonico@denvergov.org |
| Davis | Liz | Denver Museum of Nature & Science | Liz.Davis@dmns.org |
| Del Hierro | Mariana | DPH | Mariana.DelHierro@dhha.org  |
| Sturm | Michelle | Denver Anchor Network/Center for Community Wealth Building | michelle.sturm16@gmail.com |
| Buhlig | Monica | Centura | monicabuhlig@centura.org |
| Ortiz | Nicole | Children’s Museum of Denver | NicoleO@cmdenver.org |
| Alexander | Paul | Episcopal Colorado | paul@episcopalcolorado.org |
| Cooper | Paula | Presbyterian/St Joes - HealthONE | Paula.Cooper@HealthONEcares.com |
| Brenkert | Sarah | Children’s Museum of Denver | SarahB@cmdenver.org |
| Dongbrinn | Sisi | Metro Caring | sdongbrinn@metrocaring.org |
| Bower | Treloar | Denver Museum of Nature & Science | Treloar.Bower@dmns.org |
| Johnson | Lisa | Centura | LisaJohnson3@centura.org |
| Mari | Abrams | HealthONE | Mari.Abrams@HealthONEcares.com  |