



**“Community organizers are about getting other people to do it!” – John McKnight**

**EastSide Unified|Unido seeks to engage and contract with 1-2 Community Coordinator(s) (Spanish and English speaking)** to support the community-driven [EastSide Unified|Unido](#) initiative. They will build connections and leadership within the EastSide network, the greater east side resident community and partners to drive community led change to make 80205 a place where young children and families thrive.

This contractor will support the vision of EastSide Unified|Unido and the [Health Disparities grant from the Office of Health Equity](#), Colorado Department of Public Health and Environment to expand its work to enhance responsive, family friendly policies in large neighborhood institutions. The Community Coordinator(s) will mobilize local residents to identify assets, gifts and meaningful opportunities to build power and advocate for change connected to EastSide Unified|Unido’s mission.

We are seeking an excited, engaging person who is bilingual with community organizing experience in asset-based community development, networking, and organizing with skills in building community strength, shared identity, and meaningful relationships amongst participants. The candidate should demonstrate creativity in shaping and implementing organizing strategies that blend multiple approaches to meet the unique needs of the community and their organizational partnerships. The ideal candidate will have strong bilingual and multicultural communication and leadership skills, either live in or have knowledge of the East Denver community in which they will be working. The candidate may be an independent contractor or work within a community-based organization.

The EastSide Unified|Unido initiative is supported and staffed by the nonprofit The Civic Canopy which focuses on building collaboration across Colorado. There will be opportunities to work with the Canopy team and participate in learning opportunities throughout the work.

### Specific Activities and Duties

- Build authentic and effective relationships with residents, partners and organizations
  - Both have and support people to have learning conversations with residents and partners to build connections and find out what the people care about enough to act on.
  - Surface opportunities and network with residents and partners to increase awareness of opportunities and build alignment in the local area.
  - Identify key community association partners and connect to their work.
  - Invite and recruit neighbors to participate in community building work throughout the year through various communication means – and encourage their leadership to host.
- Build leadership in people connected with EastSide so all voices have equal power
  - Lead 1-2 action teams - Support the Movement Makers Action Team to meet regularly, create and monitor action plans, and follow through on goals and actions → building their capacity to do the work
  - Attend and actively participate in monthly Community Council meetings

- Connect to the other Action Teams to stay aware and make sure they are well informed
- Monitor and coordinate relevant expenses, stipends, invoicing and reimbursements
- Support additional Community Connectors as needed
- Meet regularly, with East5ide Coordinator to discuss the work, opportunities, and challenges and support grant reporting by sending monthly reports/updates
- Ensure adherence to East5ide Unified|Unido's values, goals and approaches

Key Qualities or Skills Sought:

- Bilingual in Spanish and English
- A connection to and passion for East Denver - Demonstrate a commitment to recognizing residents' knowledge and power
- Ability to work across differences to create connections - Strong cultural competency with the ability to work effectively in an environment with different cultures, multiple perspectives, and competing needs. Develops effective working partnerships with residents, faith-based organizations, educational, nonprofit organizations and community groups
- Ability to effectively use technology
- Solid listening skills – described as a good listener and communicator verbally and/or in writing
- Naturally connect with neighbors and community members - Experience in community engagement, outreach, and coalition building with diverse community partners to achieve shared goals and build trust across the community
- Lead by getting others to act and lead on their own – supportive and able to challenge others when needed.
- Is strengths based, solutions oriented
- Experience supporting and working with teams - Experience facilitating meetings and community events, comfort working with groups of various sizes in a collaborative way, respecting and valuing the perspectives and contributions of others, from a team of 2 to 40
- Understand the importance of inclusion, power, privilege and diversity concepts, especially as it relates to the health outcomes of young children and families in East Denver
- Ability to work in a flexible environment with changing tasks and evening or weekend hours
- Knowledge of participatory budgeting and asset based community development

Contract Conditions: To meet the requirements of this contract, independent travel within East Denver is necessary so the ability to access preferred type of transportation reliably is required, and potential travel to other parts of Colorado. This position may be required to lift up to 25lbs with reasonable accommodation available. There will be a work station available at the Canopy office, which is located in a shared non-profit space and has parking, shower, and breastfeeding room available. The Community Coordinator(s) will receive supervision from the East5ide Unified Unido Project Coordinator.

To Express Interest: Please send a document (PDF preferred) describing your interest and background/experience in 1-3 pages to [emily@civicanopy.org](mailto:emily@civicanopy.org) with East5ide Community Coordinator in the subject line by April 1, 2019.